

The Minutes of Ruchazie Housing Association Management Committee Meeting held on Thursday 4th November 2021 @ 6pm via zoom

Present:

Hugh Holland	Chairperson
Ann Macdonald	Secretary
Chelle Caldwell	Vice Chairperson
David Khan	Committee Member
Gillian bell	Committee Member
Tommy McGuigan	Committee Member
David Mackenzie	Committee Member

In Attendance

Fiona Jolly	Senior Housing & Corporate Services Officer
Moira Smith	Finance Officer

1.	Register & Declaration of Interest	None to be recorded
	Apologies	J Shields, B Tollett, R Rigley, K Phillips, C Mclellan,
2.	Minute of meeting held on 24 th September 2021	Proposed A Macdonald Seconded D MacKenzie
3.	Matters Arising & Action Plan	Action Log Noted Item 85 Assurance Statement – Submitted Item 86 Annual Report and Autumn Newsletter now distributed and on website.
4.	Finance a. Q2 Management Accounts b. FCA Return c. OSCR Return d. LIBOR Transition (Nationwide)	Circulated previously, presented by MS Q2 Management Accounts Approved C Caldwell and D Khan Arrears – FJ confirmed double payment of HB resulted in reduction in HB technical arrears. Cash receipts remain consistent and arrangements being met. Not yet felt the impact of furlough ending, increased energy prices of UC. FCA Return Approved under Rule 55 OSCR Return Approved D MacKenzie and Ann Macdonald Referred to Audit and Risk Committee 18th November 2021 for further scrutiny and decision.
5.	Performance Reports - Q2 Business Plan Review - Q2 KPI's	Equalities and Human Rights Training 28 th October 2021 – Cancelled. To be rescheduled JS/SHARE Service Delivery Standards – Sent to Tenant Scrutiny Panel - Noted Q2 KPI's - Noted SHR Quarterly Return – EHRA Benchmarking to be circulated to committee Management Committee Attendance – DM expressed concerns over the decrease in

		attendance at recent meetings. HH advised he would discuss this with JS and contact members to express the importance of attendance.
6.	Health and Safety Report	Health and Safety Report – Noted D Mack advised that the Health and Safety report is a very comprehensive document and that now more than ever HA's were fully aware of H & S requirements.
7.	Committee Training Programme/meeting agendas	Presented for information and approval. Committee Training Programme and Meeting Agendas noted and approved.
8.	Directors Report	Directors Report – Noted GB asked for an update on Total Homes. FJ advised that JS and SC had met with M McNeilly and A Crawford on 19 th October whereby they advised the Ground Maintenance works would be brought up to date over the coming weeks. Committee noted that to date, the Total Homes team had not completed the grass cutting contract and large areas of the estate including tenants gardens had not been cut for long time resulting in tenant dissatisfaction and the area looking unkempt. Committee noted that SC had been in contact with TH who advised they were having a Board Meeting on 5 th November 2021 to discuss the grass cutting will report back with the outcome of this in due course. Further update to be provided to the Committee by JS when available. GWSF – Rent Increases – Noted FJ advised EHRA also collating local rent increase proposals which will be circulated when available.
9.	AOB	EVH Wage Negotiations GB enquired if the EVH wage negotiations should be on the Agenda. FJ & MS advised they had not seen the letter issued by EVH. Possible that information had been received by JS. JS on Annual leave and will report any information received. GB advised she would forward a copy of letter.
9.	Date of Next Meeting	Request to change date to 2 nd December, staff will be attending CIH event. Request approved by Committee.

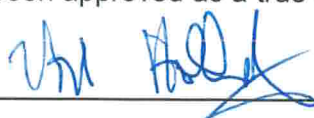
Meeting Closed

I certify that the foregoing minute has been approved as a true and accurate reflection of the meeting held on Thursday

Date

2/12/21.

Signed



Chairperson